

# SOUTHLAKE RECREATION ASSOCIATION 2010 SWIMMING POOL REGULATIONS

## PURPOSE

These procedures and regulations have been established by the Board of Directors (BOD) for the welfare and safety of all members and their guests using the swimming pool facility.

## RESPONSIBILITY

- A. **MEMBERS** are responsible for the actions of all members of the household and guests. Any member who allows the use of their personal passes by other persons will have passes revoked for all residents of their household for the remainder of the annual Pool Season.
- B. In addition, members have the responsibility to:
  1. Follow the instructions of, and cooperate with, the pool manager, lifeguards and Southlake Recreation Association (SRA) Contractual Manager;
  2. Observe the regulations outlined herein;
  3. Make their own application for pool passes (including guests passes);
  4. Lost passes must be reported to Contractual Manager. Replacement passes cost \$5.00 each.
- C. **BOARD OF DIRECTORS** acting through Contractual Manager (Lin Stauffer, Stauffer Management) is responsible for the general administration of the swimming pool contracts and programs.
- D. **POOL MANAGER** has full responsibility for the operation of pool facilities and is directly responsible to the Board of Directors through the Contractual Manager. The Pool Manager is specifically responsible for:
  1. Control of admittance of members and guests to the facility;
  2. Enforcement of these regulations;
  3. Maintaining of order;
  4. Cleanliness of the facilities;
  5. Supervision of the lifeguards;
  6. Reporting injuries, immediately upon their occurrence, to the Contractual Manager;
  7. Maintenance of sign-in roster and attendance records;
  8. Administering basic swimming tests;
  9. Performing other duties as described in the contract with Virginia Pool Management, Inc.

## ADMITTANCE TO THE POOL

- A. **POOL PASSES:** Admittance to the Pool is BY PASS ONLY. Each member must present and surrender valid pool pass while on premises. **EVERY MEMBER AND GUEST MUST SIGN IN.** Passes will be returned upon exiting the facility.

- B. **GUEST PASSES: ONLY SRA MEMBERS MAY PURCHASE GUEST PASSES.** GUESTS of SRA members may enter the pool ONLY if accompanied by a member with a valid pass. **A MAXIMUM OF 4 GUESTS PER FAMILY WILL BE ADMITTED ON WEEKENDS AND HOLIDAYS.**
- C. Guests will be admitted for a charge of \$3.00 daily (Mon-Fri.) & \$5.00 daily (Sat-Sun. & Holidays).
- D. SRA members may purchase ONLY ONE 20-punch guest pass at a cost of \$30 (without Board of Directors approval) and **ONLY THROUGH THE MANAGEMENT OFFICE.**
- E. Guest passes will be punched twice/per guest on Sat., Sun. & Holidays.) Guest Passes are NON-REFUNDABLE and are valid only for the 2007 Swim Season. Please purchase with checks. Cash is not kept at the pool.

## RESTRICTIONS:

1. **Members delinquent** in the payment of annual assessments or otherwise in violation of the association rules and regulations are ineligible for admittance.
2. **Leasees or Renters** may be granted the privileges of the member, either by statement on the lease or by a notarized letter from the member.
3. **Members 13 years and older will have full pool privileges,** unless otherwise noted. Notations on pool record cards will be made on an individual basis.
4. **Members 11 to 12 years old** will be admitted to the pool unaccompanied by an adult, provided that:
  - a) They have passed a basic swimming test administered by the pool manager; and
  - b) There is on file, at the pool, a permission card signed by the Parent or Guardian, granting permission for the child to use the pool unaccompanied by an adult.
5. **Members under the age of 13, and members 11-to-12 years of age who have not passed the basic swimming test,** must be accompanied and supervised by a member or guest who is at least 16 years of age.

## POOL SCHEDULE

### May 23 – June 19 (School Session):

Mon – Thurs.	12:00 Noon – 7:00 PM
Friday	12:00 Noon – 9:00 PM
Saturday	10:00 AM – 9:00 PM
Sunday	11:00 AM – 7:00 PM

### June 20 – Sept. 7 (School's Out):

Mon – Thurs.	11:00 AM – 8:00 PM
Friday	11:00 AM – 9:00 PM
Saturday	10:00 AM – 9:00 PM
Sunday	11:00 AM – 7:00 PM

## SOUTHLAKE RECREATION ASSOCIATION 2010 SWIMMING POOL REGULATIONS

### REGULATIONS (Continued)

**A. GENERAL:** The Pool Manager and/or Lifeguards have been given the full authority to revoke and retain pool passes of individuals who violate any of these rules and regulations. Any person found violating the rules and regulations may be suspended from the pool facility for one week for the first offense, one month for the second offense, and the remainder of the pool season for the third offense. These Rules and Regulations are subject to changes by the BOD during Pool Season.

1. **It is unlawful to willfully destroy**, damage or remove Association property, including signs, furniture, etc. Deliberate damage to property will be charged to the responsible members; and the pool pass of the offender will be revoked;
2. Loud, abusive, offensive or profane language will not be tolerated;
3. Radios will be permitted, PROVIDED that music is not disturbing to other members or guests;
4. The Pool Manager has the authority to rope off certain areas of the pool for specific purposes.

### **B. HEALTH AND SAFETY**

1. **All bathers must shower** at the pool facility before entering the pool;
2. **Only rubber-soled shoes** are permitted to be worn while inside the pool facility;
3. **Appropriate bathing attire** will be worn when using the pool;
4. **Glass containers**, including baby bottles, are prohibited throughout the entire pool facility;
5. **Face masks** and goggles must be made of unbreakable material or safety glass;
6. **Running, pushing**, wrestling or causing undue disturbances within or about the pool facilities will not be permitted;
7. **Chewing gum** is not permitted in the pool area;
8. **Individuals wearing bandages**, or who have skin abrasions, colds, coughs, extremely inflamed eyes, open sores, infections, excessive sunburn, nasal or ear discharge, will not be admitted to the pool facility;
9. **When weather** (electrical, thunderstorms or cold) health or safety conditions warrant, the POOL FACILITY WILL BE CLEARED and may be closed at the discretion of the on-site pool management company.
10. **Spitting, spouting of water**, blowing of the nose, etc., into the pool and on the deck is prohibited;
11. **Water toys** may be used in the pool ONLY with the Pool Manager's permission. Flotation devices which provide false security to non-swimmers, i.e. "water

wings", or other non-certified flotation devices, are strongly discouraged. Use of these devices is limited to minors under individual and immediate supervision. This privilege may be withdrawn at any time by the Pool Manager, without notice. Inner tubes and air mattresses are prohibited.

12. **Safety requires a 5-foot clearance around the pool.** No chaise lounges at diving end of the pool. Maximum of 5 chaise lounges allowed along shallow end of pool (@ ladies' room door.)
13. **Inflatable Balls** are allowed in the main pool, when 25 or less patrons are in the pool. This rule is at the safety discretion of the lifeguard;
14. **Volleyball equipment and Tennis Court key** are available at the pool for use by members during pool hours. Simply sign a form and leave your pool pass at the desk. Return the volleyball the same day and get your pass back. Passes will be held upon failure to return equipment or key, and member will assume financial responsibility for replacement of same.
15. **A specific "SMOKING AREA" is designated** on the left rear pool deck (nearest the volleyball court). Smoking will be allowed ONLY in this designated area (in consideration of non-smoking pool patrons and children). Violation of this policy will result in forfeiture of swim pool passes for the annual Swim Season. Cigarettes are to be appropriately extinguished ONLY in provided sand receptacles;
16. **Eating is allowed ONLY in fenced picnic areas;**
17. **Pets** are not permitted inside the pool facility;
18. **Trash** is to be placed in the trash containers. Please EDUCATE your children to use trash cans !
19. **Children in diapers must wear water-tight, waterproof pants** over them if they use the pools. It is strongly recommended that parents bring proper "swim diapers" to the Pool facility. Additional "swim diapers" are available for sale at the Pool Desk. Prince William County Health Dept. rules require that the pool be closed immediately and thoroughly cleaned when it becomes contaminated with human waste. Parents who have been warned on two occasions will be evicted from the pool premises and referred to the Board of Directors;
20. Children often have tender feet at the beginning of the Pool Season, and parents should consider pool shoes for children and toddlers;
21. **15-minute rest period for all children** will be observed every hour in the Olympic Pool, to prevent over-fatigue. During this time, children under the age of 18 years will not be permitted in the Olympic Pool;
22. **Alcoholic beverages ARE NOT PERMITTED in the Pool facility.**

### **BABY POOL**

- A. **Children using the Baby Pool must be supervised at all times by a member or guests at least 16 years of age. No lifeguards are on duty in the Baby Pool area.**

## **BABY POOL (Continued)**

- B. The Baby Pool is designed for children under the age of six (6). The Pool Manager will insure that this privilege is not abused.
- C. Permission must be obtained from the Pool Manager to place strollers, playpens, etc., within the Baby Pool area and may be used only if they do not interfere with other members or endanger the occupants of the pool. This privilege may be curtailed if the facility is crowded.

## **D. SOUTHLAKE RECREATION ASSOCIATION 2010 SWIMMING POOL PARTY Regulations**

Clubhouse and Pool Rental Contracts and Rules and Regulations are available at The Pool Desk during pool hours.

Reservations: Reservations will be taken on a first-come, first-served basis.  
Reservations can be made by calling:  
Lin Stauffer, contractual Manager  
at (703) 670-2376.

Once a reservation has been approved, it may not be cancelled or rescheduled without the consent of the person or organization to whom the reservation was granted. Notification of a cancellation of a scheduled event must be given by a member as soon as possible. Failure to give a timely notification of cancellation denies other members the use of the facility and may jeopardize future requests. Weather conditions may affect Pool usage.

### **A. WEEKDAYS**

Pool Party reservation form must be submitted for a pool party with 10 OR MORE non-member guests and be approved by the Board of Directors. Only SRA members and seasonal pool members may sponsor pool parties. Parties may be held during normal hours of operation on weekdays.

### **B. WEEKENDS and HOLIDAYS**

Pool Party Reservation form must be submitted for ALL Pool parties (regardless of the number of members and guests) held in the Pool facility during weekends and Holidays – so as to accommodate all members and prevent over-crowding. Parties may be held only after 4:30 p.m. on weekends and Holidays.

## **RESERVATION HOLDERS RESPONSIBILITIES**

- A. The user must assure that there is no loud music, disturbing noise, or any act which will interfere with the quiet enjoyment by other members present at the pool.

- B. At no time shall a private function be allowed to become rowdy or uncontrollable. The reservation holder bears full responsibility for maintaining the proper atmosphere for the function.
- C. Alcohol is not permitted on the pool premises during any function. Violation of this rule will result in the suspension of SRA privileges.
- D. The reservation sponsor will be held financially responsible for any damages to the facility or its contents.
- E. The reservation sponsor will be held personally responsible for the clean up of all party trash in the Pool Picnic Area, and removal of trash bags to the trash enclave in the rear of the parking lot.

## **RESERVATIONS**

- A. Weekdays – All Association members and Seasonal Swimming Pool members may bring up to 9 (nine) non-member guests (per family membership) weekdays into the pool complex during normal hours of operation weekdays.
- B. Weekends & Holidays – Pool contracts must be submitted for ALL parties scheduled weekends and holidays. ONLY 4 (four) guests per family are normally allowed on weekends and holidays. Guest pass fees apply.
- C. Lifeguard Coverage – An additional lifeguard, as deemed necessary, will be required for each additional 25 party guests, at a charge of \$25.00 per hour/ per lifeguard.
- D. PRIVATE PARTIES (after normal operating hours) – Association members or seasonal swimming pool members may reserve the pool for a private party, when the following conditions are met:

1. Pool Rental Contract is appropriately executed and signed by both parties;
2. Required \$30.00 Reservation Fee, \$100.00 deposit and \$50/per hour Lifeguard fees are collected (Minimum of two lifeguards required at \$25. each/per hour);
3. No food preparation (grilling) is allowed in the pool area;
4. Eating allowed ONLY in the designated picnic area;
5. All pool rules apply and the sponsoring member bears full responsibility for compliance by their guests.

*Addendum to the Contract*